

President: Mr P Winder – president@swimbeds.org Chair: Mrs Jo Stalley – chair@swimbeds.org
Secretary: Mr P. Pelling – secretary@swimbeds.org

**There will be a meeting of the Executive of Swim England Bedfordshire
on Thursday 05 June 2025**

Meeting to held via Zoom – ‘Log In’ details in email issuing this Agenda

Phil Pelling
Secretary, Swim England Bedfordshire

AGENDA

1. Apologies for Absence
2. Minutes of the Executive meeting held on 01 May 2025 **(attached)**
3. Matters arising from the Minutes and from the 2024 AGM (items not included on the agenda)
 - i) *Vacant Posts*
 - ii) *Other Matters*
4. Reports from Officers and Section Secretaries
 - a) Chairman
 - b) Secretary
 - c) Treasurer
 - d) Championship Secretary
 - e) Competition Swimming Secretary
 - f) Development Secretary
 - g) Disability Swimming Secretary
 - h) Diving Secretary
 - i) Masters' Secretary
 - j) Officials' Secretary
 - k) Open Water Secretary
 - l) Water Polo Secretary
 - m) County Welfare Officer
5. Swim England East Region (SEER)
Reports from SEER Representatives (including representatives on SEER Discipline Committees not included in other reports)
6. County Records
7. Communications or news

The Executive will next meet on 03 July 2025.

<i>Please note reports and apologies can be emailed to me at secretary@swimbeds.org</i>

Minutes of the meeting of Swim England Bedfordshire Executive held via Zoom on 01 May 2025

Officers and Section Secretaries

Chairman	Jo Stalley*
President	Phil Winder
Secretary	Phil Pelling*
Treasurer	Noreen Weighell
President Elect	
Age Group and Championship Secretary	Lindsay Wright
Competition Secretary	
Development Secretary	Su Felce*
Disability Swimming Secretary	
Diving Secretary	Beth Lee
Masters Secretary	
Officials Secretary	
Open Water Secretary	Ian Murray
Synchro Secretary	
Water Polo Secretary	
County Welfare Officer	Su Felce*

Past Presidents*

Rosemary Currell

Delegates

Biggleswade SC	Sarah Meier
Dunstable SC	Jo Payne
Leighton Buzzard SC	Lesley Cox Smith
Putteridge SC	Sheree Meanti

Observer

Other affiliated clubs were not represented.

25/085 APOLOGIES FOR ABSENCE

Apologies were received from:

Joan Wheeler, Liz Woolner, Dave and Gerry Metcalf, Liz Knipe, Alistair Shaw and Louise Mackie

25/086 MINUTES

The minutes of the meeting held on 03 April 2025 were approved.

25/087 MATTERS ARISING FROM THE MINUTES

Su Felce confirmed that the Role Description for the County Welfare Officer is correct, following this confirmation the Executive approved this Role Description.

All other matters arising are included in the relevant section of the minutes.

25/088 MATTERS ARISING FROM THE AGM

Vacant Posts

The following posts remain vacant:

President Elect
Water Polo Secretary

Other Matters

None

25/089 CHAIRMAN'S REPORT

President Elect

A discussion took place regarding whether the title for the President Elect should be changed to Vice President, as the election of the President Elect to the office of President requires a vote at the AGM, which could contradict the title President Elect.

It was agreed that a proposal would be submitted to change the title in the Constitution.

25/090 SECRETARY'S REPORT

Phil Pelling reported:

Changes to the Constitution

There will be a Special General Meeting (SGM) following either the June or July 2025, to consider proposals relating to the number of votes a Nominee should receive to be elected to the office.

Following the discussion regarding the title of the President Elect, as discussed above, a proposal to change the title will also be on the agenda for this SGM.

[Post Meeting Note – The SGM will take place on 5 June 2025 following the Executive Meeting]

Swim England East Region (SEER)

Following the SEER AGM held on 23 April 2025:

Stewart Murray has been elected Chair
Ann Bryne has been elected President

The latest Swim England East Region (SEER) newsletter notified the following events:

Swim England East Region is hosting a Coaches' Safeguarding & Welfare Drop-in Surgery on Thursday, May 8th, 13:00 until 16:00. Details are in the newsletter

Swim England have published an updated Diversity and Inclusion Action Plan (DIAP),

The DIAP has been signed off by Sport England and has a mixture of short, medium, and long-term goals. It is intended to be a 'live' document and therefore actions will be reviewed, with updates provided via the Inclusion Hub in January and July each year.

Good Governance – Swim England role-specific workshops

- Good Governance Chair workshop
 - 27th May - 18:15, 6th June - 12:00, 18th June - 18:30
- Good Governance Secretary and Membership Officer workshop
 - 6th May - 18:15, 11th April - 12:00, 25th June - 18:30
- Good Governance Welfare officer workshop
 - 14th May - 18:30, 23rd May - 12:00, 16th June - 18:00

The sessions for the Chairman and Welfare officer are mandatory for the role. If you have already attended a session this year, there's no need to attend again however, it is recommended to attend a session every 12-18 months.

Time to Listen Workshops

There are three Time to Listen Workshops available to book via the SEER website:

- Thursday 8th May 2025 at 7pm
- Saturday 5th July 2025 at 9am
- Monday 6th October 2025 at 7pm

Phil informed the meeting he will be on holiday from 25 May to 2 June 2025.

25/091 TREASURER

The accounts position at 01 May 2025:

Current Account:	£34,437.42
Reserve Account:	£16,975.77
Contingency Account:	£2,942.32

*Movement in the month +£2,401.80

Total Funds £54,355.51.

Income and Expenditure since the last Meeting has been:

Income

- Annual Membership Fee £2,625.00

Expenditure

- County Pins £223.2

Noreen informed the meeting that she will be on holiday from 13 May to 25 May 2025, and it is unlikely she will be able to action any payments during this period.

25/092 AGE GROUP & CHAMPIONSHIP SECRETARY

Lindsay reported the following:

Lindsay is continuing to review the qualifying times for next year's Championships.

Lindsay had taken advice on the suggestion made at the last meeting regarding the proposal that 'Para Swimmers' should be awarded for their efforts by comparing the British Disability Points (BDP) system and the World Aquatic points systems.

The advice Lindsay received was that this was not possible, however this was queried as Flitwick are able to do it at their galas.

It was agreed that Lindsay would carry out further research and that a meeting should be set up between Lindsay/Ian Murray and Peter at SEER to review whether this was possible and if so, how it could be achieved.

At this year's Championships an issue arose whereby a chaperon of a swimmer with a hearing impairment was on poolside, but was not a member of Swim England, the chaperon was required for 'sign language'. It transpired that although the chaperon was not a member of Swim England, they had been approved by Swim England for this role, and this had not been communicated to the Promoter prior to the Championships. Su Felce to discuss this issue with Fran at Swim England East Region.

Also discussed was the process for notifying the officials that 'Para Swimmers' were competing in events, the Referee would know, however the other officials may not, it was considered in the meeting that the 'Disability Secretary' and Promoter should be involved in notifying the Referee of any 'Para Swimmers' taking part in the Championships, who in turn would notify the Officials.

25/093 COMPETITION SECRETARY

No report

25/094 DEVELOPMENT SECRETARY

Su Felce reported the following:

Su is working on the County Development Plan

25/095 DISABILITY SECRETARY

No report

25/096 DIVING SECRETARY

Beth Lee reported the following:

Currently Luton Diving have 8 qualifiers for the 'National Skills' whereas last year they had 2 qualifiers.

The club continues to increase the number of divers and has reached the capacity to maintain the number of coaches.

25/097 MASTERS' SECRETARY

Liz Woolner issued the following report:

Unusually no new Beds Masters records broken since the last meeting

SEER Masters Leadership team meeting took place on 24 April. Main topics of discussion were:

- SEER Masters Championships that will take place at Newmarket on 7 September 2025.
- East region heat of the Intercounty Masters which will take place at Biggleswade on 9 November 2025.
- The Masters development day for 2026.

25/098 OFFICIALS' SECRETARY

No report

Louise has been appointed a World Aquatics Starter which is great news.

24/099 OPEN WATER SECRETARY

Ian reported the following:

Ian has organised the Open Water Development Day for 24 May 2025, details are on the website, he will also email the Club Secretaries with details etc.

Ian has started to organise the return of the Counties Open Water trophies

Entries for the SEER Open Water Championships have opened and the closing date is 15 June 2025

25/100 SYNCHRO SECRETARY

Post Vacant

25/101 WATER POLO SECRETARY

Post Vacant

25/102 COUNTY WELFARE OFFICER

Su Felce reported the following:

Su had attended the recent National Welfare Forum, the main items were relating to:

- Mobile phones and devices
- A new Welfare Officer 'Box Link' to the Clubs
- The Swim England course for Welfare Officers

There are coming up 'Welfare Governance' and 'Time to Listen' workshops.

25/103 SWIM ENGLAND EAST REGION REPRESENTATION

No reports

25/104 COUNTY RECORDS

No County Records forms were submitted this month.

25/105 COMMUNICATIONS OR NEWS

No further communications or news

The meeting finished at 20:17.